

PLANNING RETREAT AGENDA  
ENVIRONMENTAL LAW SECTION EXECUTIVE COMMITTEE  
February 23-25, 2007  
Sonoma, California

Executive Committee Meeting: Friday, March 3, 2-4 p.m.

1. Introductions
2. Approval of Dec. 11 Meeting Minutes (Kristen)
3. Review of appointments process; call for Ex.Comm. officer candidates (Sean)
4. Legislation Committee (Bill Westerfield/Dana)
5. Publications
  - a. Newsletter (Bill Wick)
  - b. Update (Michael)
6. MCLE programs: recent and planned (Jodi/Sean)
  - a. Sacramento Bar co-sponsored lunch program, Jan. 25 (Sacramento) (Kristen)
  - b. Env'tl Law and 1st Amendment symposium, Mar. 9 (Berkeley) (Jim W.)
  - c. Private Enforcement of Env'tl Laws conference, May 11 (Oakland) (Brett)
  - d. Roundtables, June 8-10 (San Diego) (Greg)
7. Section Education Institute section CLE programs (Sean)
8. Annual Meeting 2007 section CLE programs (Sean)
9. Student Environmental Negotiations Competition, March 23 (San Francisco) (Russell)
10. Law school programs update
11. Announcements
12. New Matters/Co-Sponsorship Requests

Retreat Overview and Planning: Friday, February 23, 4-5 p.m. (Sean, Jodi)

- a. Retreat Overview
- b. Environmental Law Section's Mission: Are We Meeting It?
- c. What Are Our Goals and Objectives?
- d. Theme for Planning: Assuming, as it appears, that we have more financial resources than we use, are there things we can use these resources for to better serve our members?

Financials: Saturday, February 24, 9:30 a.m.-11:00 a.m. (Pete)

1) Financial Goals and Objectives

- a) Review of current financial goals (long-term) and objectives (short-term)
- b) Have we been meeting our financial goals and objectives?
- c) Do we need to revisit our financial long-term goals and short-term objectives?

2) Budget Review and Analysis

- a) How did we do last year? Trends in our programs' financials
- b) Does our budget fit the work we actually do?
- c) Does our budget fit our mission and goals?
- d) What can we do, structurally, to ensure that we are using our money effectively and in accordance with our financial goals and objectives?

3) Budget-Related Policy Review

Introduction to Future Section Activity Planning 11:00 – 11:30 a.m. (Sean/Jodi)

Review of Functions/Goals: Education, Publications, Legislative Analysis, Service to Section Members, Other Attorneys, and Public

Website Tutorial: Saturday, February 24, 11:30 a.m. – 12:00 p.m. (Tricia/Julie)

Brief refresher of the Section website and how to access the information

Future Section Activity Planning: Saturday, March 4, 1:30-4:30 p.m. (Jodi, Sean)

Theme: What work do we want to do to use our considerable resources to better serve our members?

- 1) Evaluating and Invigorating Our Existing Programs
  - a) Review of Section and ExComm structure (subcommittees)
  - b) Participation in programs and activities
  - c) Education
    - i) Review of Past Programs (Successes, Failures, Lessons)
    - ii) Expanding or Focusing Our Programs
    - iii) When we can plan programs – calendar and Bar Staff limitations
    - iv) Planning for 2007-08 Programs/Brainstorming Future Programs
      - (1) Annual Programs
      - (2) Other Programs
  - d) Publications (Marketing, Advertising, etc.)
  - e) Legislative Efforts (Reports, Updates, etc.)
  - f) Service
    - (1) Climate-Friendly/Carbon/Neutral Committee
    - (2) Other?
  - g) Outreach
    - i) Outreach to Law Schools/Students
    - ii) Outreach to Lawyers: Local Bar Associations, ABA, Potential Section Members
    - iii) Rural outreach (including mentoring)
    - iv) Minority/underserved communities outreach
- 2) Brainstorming Other Non-MCLE Section work
  - a) Law Student/Minority Fellowships
    - i) ABA Fellowship
    - ii) What do we want to do on our own with respect to fellowships?
- 3) Communications

- a) Website
    - i) Utilizing the website
    - ii) Website committee
  - b) Workroom
  - c) Other communications
- 4) Sponsorships
- a) Review of goals and strategy to guide our use of program sponsorships to raise revenue
  - b) Bar Guidelines for Sponsors' Advertisement of Programs
  - c) Our Section's co-sponsorship of other's programs: review and discussion
- 5) Other Planning Matters
- a) Retreat '08?
- 6) Planning Wrap Up

Yosemite: Sunday, February 25, 9:00 a.m.-12 p.m. (Betsy, Stuart, Richard)

- 1) Conference Logistics
- 2) Plenaries
- 3) Panels and Roundtables – special attention to global climate change issues?
- 4) Outdoor Programs
- 5) Other

**Next Meeting:** Friday, March 23, 2007, 1:00 – 4:00 p.m.  
Golden Gate Univ., S.F. (with Negotiations Competition)